

# 7<sup>th</sup> ANNUAL MARYLAND CHARTER SCHOOL CONFERENCE

## CALL FOR PRESENTATIONS

**WHEN?** Friday, April 30, 2010 \* Baltimore Area, MD

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Maryland Charter School Network (MCSN) invites  
Proposals for Presentations at the  
2010 7<sup>th</sup> Annual Maryland Charter School Conference.

**Proposal topics are being sought on one of the specific subtopics below:**

- Increasing Student Achievement
- Improving Charter Operations & Governance
- Developing New Charter Schools
- Advocating for the Charter School Movement

**Other topics relevant to charter school stakeholders will also be considered:**

- a) Instructional (Teachers)
- b) Governance, Leadership (Board)
- c) Leadership, Charter School Design, Quality Performance, Accountability (School Leaders)
- d) Performance, Accountability (Authorizers)

**Presentations will be 90 minutes long, and will be scheduled by MCSN.**

**Please email or postmark proposals by February 5, 2010 to be considered.**

### **Rules of Participation**

1. Persons whose proposals are accepted must participate at the time scheduled by MCSN. If necessary, indicate specific time needed to give your presentation. MCSN will try to accommodate your request.
2. MCSN will provide a discount registration fee for presenters.
3. MCSN does not underwrite the expenses of presenters. Presenters are asked to provide copies of presentation materials to participants.
4. If a presenter has a commercial product(s) or service to promote, this may be done by purchasing space as a Vendor. Presenters who have purchased space as a Vendor may mention their presence as a Vendor during their session, but may in no way make or solicit sales during the session. Contact Stephanie Simms at 800-689-3795 or [ssimms@mdcharternetwork.org](mailto:ssimms@mdcharternetwork.org) for vendor information.

## General Submission Requirements

**Proposals must include the following:**

**1. Executive Summary** that includes: name, complete mailing address; daytime and home phone numbers; fax number; and E-mail address for each person presenting during the session; Title of proposed session; one to two paragraphs (50 words or less), to be included in the Conference Program Book if your proposal is accepted.

**2. Description of 90-Minute Presentation** not to exceed 3 pages and to include the following:

- a) Qualifications of presenters (resume or narrative are acceptable)
- b) Presentation description including format (i.e. lecture, roundtable, etc.)
- c) Benefit to attendees – please identify three or more benefits to attendees. For example:
  - Attendees will be better informed about public policy issues related to charter schools;
  - Attendees will understand how to effectively advocate for charter schools with local legislators, in Annapolis, and in Congress;
  - Attendees will understand how board can support fundraising.

**3. Description of Two 90-Minute Sessions**

- a) Include information requested in 2a-c above;
- b) Information on why Two 90-Minute Sessions are needed for your topic.

**4. Audio/Visual Equipment:** Please specify your audio visual needs. Projectors and laptops will be provided. More elaborate A/V needs will be provided entirely at the presenter's expense.

**5. Submission of Proposals:** Electronic submission of proposals is strongly encouraged. Attached files must be virus free in either Microsoft Word or ASCII/text-only format. Submit to [info@mdcharternetwork.org](mailto:info@mdcharternetwork.org) no later than 5:00 p.m. on Monday, February 1, 2010. Proposals may be mailed to:

**Maryland Charter School Network**  
4639 Falls Road  
Baltimore, MD 21209  
**800-689-3795 Phone/Fax**

Visit the Maryland Charter School Network for additional details at [www.mdcharternetwork.org](http://www.mdcharternetwork.org)

**6. Notification of Acceptance of Presentation Proposals** will be via E-mail. All presenters must make their presentation available to Conference attendees, either by email or handout.